

SALLY BEAUTY HOLDINGS
VENDOR NON-COMPLIANCE FEE CALCULATION

WAREHOUSE LOCATION: _____ Vendor: _____ Carrier: _____
 Completed by: _____ PO Number: _____ Pro Number: _____
 Date Received: _____ Buyer: _____ **Total Fee Charges: \$0.00**

Violation Type	Violation Number	# of Violations	# of Pallets	# of Cartons	Fee per PO	Fee per Pallet	Fee per Carton	Fee per Shipment	Handling Fee	Total Fee Charge by Type
Failure to Communicate All Purchase Orders During Scheduling of Appointment	1				\$25			\$200	\$25	\$0
Missed Appointment or Late Arrival in excess of 30 Minutes	2							\$200	\$25	\$0
Delivery outside of 5 day "Delivery Week of" window or ship to wrong Warehouse	3					\$25	\$2	\$200	\$25	\$0
BOLs Missing required Information	4				\$10			\$50	\$25	\$0
No Packing List with Shipment or Packing List incomplete	5							\$200	\$25	\$0
Item Not Shipped in Master Case / Marked as multiple sku	6						\$1	\$50	\$25	\$0
Cartons Not Shippable or Not Properly Packaged	7						\$2	\$100	\$25	\$0
Cartons Not Clearly Marked or Not Marked Correctly	8						\$1	\$50	\$25	\$0
Pallets Exceed 55" in Height / overhang edges of pallet	9					\$20		\$50	\$25	\$0
Pallets Broken / not correct size	10					\$20		\$50	\$25	\$0
Merchandise Not Secured to Pallet	11					\$5		\$50	\$25	\$0
Same SKUs not consolidated together on same pallet or not marked as required if less than a pallet of an item	12						\$2	\$50	\$25	\$0
Product mark/labels not visable through outer wrap or label missing required information	13					\$10		\$50	\$25	\$0
Purchase Order Products and/or Quantities Not Accurate	14						\$2	\$50	\$25	\$0
\$0.00										

Comments: _____

Supervisor Signature _____

Date _____

Control # _____

cc: (2) Accounting
 (1) Buyer
 (1) DC File

Director Signature _____

Date _____

***Note:** Expense offset = difference between freight cost paid and Sally contract carrier freight cost.
****Note:** Other Non Preferred Contract Carriers charges (see comments for explanation)